

**PROCEEDINGS OF THE BROWN COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE – LEPC**

Pursuant to Section 19.84, Wis. Stats. A meeting of the **Brown County Local Emergency Planning Committee** was held on Tuesday, January 12th, 2021 @ 13:30 via Zoom Meeting.

PRESENT: Chris Lehner (Amateur Radio Emergency Service (ARES)), Sam Martin (Brown County Emergency Management(EM)), Lauri Maki (Brown County Emergency Management (EM)), Jeff Bowers (American Foods Group (AFG)), Chad Roethlisberger (WFRV/Media), Bob Mayer (Red Cross), Matt Cain (GB Police Department), Joe Williams (Civil Air Patrol (CAP)), Steve Johnson (Brown County Public Health), Russ Franks (Schreiber Foods), Shan Buntjer (Sanimax), Loren Trick (Sanimax),

The January 12th, 2021 LEPC meeting was held virtually via Zoom Meeting due to restrictions and response activities related to the COVID-19 event.

1. Meeting call to order and introductions
 - a. The meeting was called to order by Lehner at 1330
2. Approval of Agenda
 - a. Motion to approve by Mayer, 2nd by Roethlisberger, approved
3. Approval of Minutes from January 2020 meeting
 - a. Motion to approve by Martin, 2nd by Mayer, approved
4. Other Reports
 - a. ARES/RACES Update (Lehner)
 - i. Last month's ARES meeting was held via Zoom and included ARES members from Chippewa County MI and Sault Ste. Marie, Ontario;
 - ii. Conducting on winter weather operations training;
 - iii. Next ARES meeting scheduled for January 21st via Zoom;
 - b. Emergency Management Update (Maki/Martin)
 - i. Seven spill reports were presented;
 - ii. BC Emergency Management completed documentation to support grant requirements for 2021;
 - iii. Operation Community Cares received a grant from Wisconsin that will be used to coordinate East-Central Regional VOAD/COAD groups during emergencies;
 - iv. Work continues on the EOC orientation course as well as on a Task Book for people who will serve as relief EOC Managers during extended activations;
 - v. Continuing to support Public Health with PPE requests and vaccination coordination
 - vi. FEMA will be presenting the updated flood data maps to Brown County elected officials later this month.
5. Board Members- Martin introduced the new and current LEPC board members, and explained the appointment durations.
6. Hazmat Exercises- Martin explained LEPC exercise participation requirements,

and that Stephanie School from HSHS is willing to partner with LEPC for an exercise at one of her facilities. Martin requested volunteers to help with coordination of an exercise. Lehner and Williams expressed interest in their organizations (ARES, CAP) potentially participating.

7. Plan Review- Maki reviewed the plan for Costco and explained the structure of a Hazmat plan. Bowers then demonstrated the user-level functions of WOPRS; Maki demonstrated the EM-level functions of WOPRS.
8. Members at Large Discussion- Maki confirmed that all members had agreed to allow members at large to participate in voting when appropriate.
9. LEPC Round Table Discussion
 - a. Williams- Discussed ability of CAP to support ARES training/exercises with MI and Ontario ARES teams;
 - b. Mayor- No updates or new information;
 - c. Lehner- Explained that ARES always looking for opportunities to train and exercise with government and private organizations;
 - d. Bowers- In ongoing discussion for a pre-plan review meeting with Green Bay Metro Fire Department; he will coordinate with Emergency Management to set up a virtual facility tour for the next LEPC meeting;
 - e. Johnson- Discussed ongoing COVID activities including testing, contact tracing, and vaccination planning and preparation;
 - f. Roethlisberger- Discussed upcoming presentation to NEW Water for potential for flooding this spring;
 - g. Buntjer- Discussed Sanimax's operations and some of the hazmat at the facilities;
 - h. Maki- Discussed changing meeting date and time to better fit members' schedules. He will send out a Doodle poll for members to vote on proposed dates and times (current day/time or Wednesdays at 1330), and will send out the results at the beginning of February.
10. Public Comments- None
11. Other Matters- None
12. Adjourn
 - a. Motion to adjourn at 1450 by Martin, 2nd by Bowers. Approved.

The next scheduled LEPC meeting is *tentatively* scheduled for Tuesday, March 9th, 2021 at 1330 hours pending the results of the members' votes. This meeting will be held virtually via Zoom.

Respectfully submitted,

BCEM